

## Dennis Harrold, Int. Manager Mail & Print Services

Mail & Print Services provide mail and print services for the Center Staff.

## Key tasks for the department:

- 1. Process incoming packages and mail for PMA, OGA, PPC, PILP, & PW.
- 2. Process outgoing packages and mail for these client partners.
- 3. Provide print services for these client partners.
- 4. Process non-profit bulk mailings for client partners, annually saves the Church over \$500,000 in postage.
- 5. Coordinate with Presbyterian Distribution Service to transport freight for GA and all other large events.